



Guest speakers and contributors Policy

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1 Introduction

The Cavendish School believes in encouraging the use of guest speakers and external agencies to enrich the learning experience of its pupils. However, the school actively scrutinises speakers and agencies to ensure that they do not contradict the ethos of the school or conflict with the legal framework outlined in the Prevent duty.

The school fully supports freedom of speech and is aware of the broad range of views and ideas that are needed in the course of a pupil's development. It will endeavour to provide pupils with a balanced view of events, ideas and beliefs through the International baccalaureate curriculum and the IB learner profile which champion a global and diverse set of values.

2 Legal framework

This policy has due regard to all relevant legislation and statutory guidance including, but not limited to, the following:

- ∞ Children Act 2004
- ∞ Education Act 2011
- ∞ DfE (2025) 'Keeping children safe in education'
- ∞ DfE (2025) 'Working Together to Safeguard Children'
- ∞ DfE (2015) 'The Prevent duty: Departmental advice for schools and childcare providers'
- ∞ DfE (2013) 'Tackling extremism in the UK: report by the Extremism Taskforce'
- ∞ HM Government (2011) 'Prevent Strategy'

3 Guidelines and Ethos

1. The school does not tolerate any person who intentionally or unintentionally demeans individuals and groups defined by their ethnicity, race, religion, sexuality, gender, disability, age or lawful working practices.
2. The school does not tolerate any speech that gives rise to an environment where people experience, or could reasonably fear, harassment, intimidation or violence.
3. The school does not accept the use of offensive or intolerant language by guest speakers.
4. The school values freedom of speech and opinion, but recognises that, in the interest of the whole learning community, this must exist within formal guidelines.
5. The school recognises that extremism and exposure to extremist beliefs can lead to poorer outcomes for pupils.
6. The school aims to use the power of education to counteract extremism through the promotion of fundamental British values, such as tolerance and freedom of speech.
7. The school is aware that pupils may sometimes express views or ideas that are discriminatory, prejudiced or extremist. All members of staff have been trained to deal with these instances appropriately and proportionally.

4 Assessing suitability

According to the Prevent duty, schools have a responsibility to prevent people from being drawn into terrorism; this includes violent and non-violent extremism, which can create an atmosphere conducive to terrorism, and can popularise views which terrorists exploit.

The school is a safe space where children can understand and discuss sensitive topics, including terrorism and the extremist ideas that are part of terrorist ideologies.

Before inviting an external agency or guest speaker, the school conducts background research into the relevant parties, ensuring that:

- ∞ Any messages communicated to pupils support fundamental British values.

- ∞ Any messages communicated to pupils do not seek to glorify criminal activity or violent extremism.
- ∞ The group or person is not attempting to narrow the views of pupils through extreme or narrow views of faith, religion, culture or ideology.
- ∞ The subject matters being raised are appropriate for the specific age group.

All members of staff actively attempt to strengthen pupils' abilities to engage in informed debate. The school believes that the best way to combat extremism and intolerance is to empower pupils to challenge these views in an active and constructive manner.

The Head of School make the final decision as to the suitability of any guest speaker or external group.

The Head of School has the right to request a transcript from the speaker prior to any speech being made.

Other than safeguarding issues, there are several other factors that are considered when evaluating the suitability of a guest speaker or external group. The school considers whether:

- ∞ The visit will add value to the pupils' learning experiences.
- ∞ The speaker or group has the expertise in the subject they are delivering.
- ∞ The planned activities meet the health and safety guidelines.
- ∞ The individual or group has the required DBS checks.
- ∞ Relevant references have been provided and checked.
- ∞ Before the visit, a full risk assessment is carried out and submitted to the Head of School.

5 During the visit

- ∞ Guest speakers are made aware that their speech is recorded or filmed.
- ∞ No recordings or videos are made public unless written permission is granted by the speaker.
- ∞ The Head of School or a senior member of staff is present during the speech or group activity, to oversee that the relevant guidelines are followed.
- ∞ Intervention is considered if the member of staff feels it is necessary.
- ∞ Any reasons for intervention are recorded for future reference.

6 Online / Virtual Speakers

The school recognises that guest speakers and external contributors may deliver sessions remotely via online platforms (e.g. video conferencing or webinars). In these cases, the same safeguarding, suitability, and educational value expectations apply as for in-person visits.

To ensure pupil safety and maintain professional standards:

- ∞ All online speakers must be vetted in line with the procedures outlined in Section 4 (Assessing suitability).
- ∞ Sessions must be hosted using approved school platforms and arranged by a member of staff.
- ∞ A member of staff must be present throughout the session to monitor content, behaviour, and interaction.
- ∞ Any live chat or interactive features must be supervised and, where appropriate, restricted.
- ∞ Recordings of sessions must comply with data protection and GDPR requirements, and appropriate consent must be obtained.
- ∞ Pupils must be made aware of expectations regarding appropriate conduct during online sessions.
- ∞ External speakers must not contact pupils directly outside of the agreed session or platform.
- ∞ The school reserves the right to end an online session immediately if any concerns arise regarding safeguarding, content, or conduct.

7 Balanced presentation

Improving the spiritual, moral, social and cultural (SMSC) development at the school offers a balanced presentation of opposing views. This is applicable when a guest speaker is expressing overtly political or partisan views.

The academy ensures a balanced approach through:

- ∞ Discussions in class.
- ∞ Presentations by staff.
- ∞ Extracurricular activities.
- ∞ Assigning homework to pupils.
- ∞ Other methods deemed appropriate by the Head of School.

The final decision as to whether the subsequent learning activities carried out after the visits have been balanced will be made by the Head of School.

'Partisan views' are defined as a one-sided political viewpoint.

'Political views' are defined as ideas expressed:

- ∞ To further the interests of a political party.
- ∞ To procure changes to the laws of this or another country.
- ∞ To procure the reversal of government policy or decisions of governmental authorities in this or another country.